



**WALBERTON PARISH COUNCIL
INCLUDING FONTWELL AND BINSTED**

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**MINUTES OF THE MEETING OF THE GENERAL PURPOSES COMMITTEE OF
WALBERTON PARISH COUNCIL HELD ON TUESDAY 27 JUNE 2017 AT 6.30 PM
IN THE PAVILION.**

In attendance: Cllrs Mrs Wallsgrove, Mrs Clark, Mrs Lewis, Moores,
Strickland, Mitchell, Rogers.
A. Pepler – Clerk

- 255/17 Election of Committee Chairman**
Cllr Mrs Clark was proposed by Cllr Strickland and seconded by Cllr Mrs Wallsgrove. Cllr Mrs Clark accepted.
Resolved: Cllr Mrs Clark be appointed as Chairman of the Committee and Cllr Mrs Wallsgrove as Vice Chair.
- 256/17 Apologies**
Apologies were received from Cllr Mrs English, which were accepted.
- 257/17 Declaration of interest in items on the agenda**
Cllr Mrs Clark declared an interest in item 24 – Bus shelter.
- 258/17 Confirmation of Minutes**
The minutes of the General Purposes Committee meeting of 9 May 2017 were confirmed as duly signed by the Chair as being a true record.
- 259/17 Public Questions**
None.
- 260/17 Sub-committee representatives**
The Chair moved that this item be included in the agenda, which was agreed.
1. Tree Warden; Cllr Mrs Clark proposed to re-appoint Mr Brian Bailey as Tree Warden, to widen his responsibilities to include hedges and overgrown vegetation, and to increase his annual remuneration from £100 to £150 to reflect this. Mr Bailey, who was present, accepted re-appointment.

Resolved: Mr Brian Bailey re-appointed as Tree Warden with additional responsibilities. His annual remuneration to be increased to £150.

2. WalBinFont 2018: Cllr Mrs Clark proposed a sub-committee to prepare for a WalBinFont event in the summer of 2018.

Resolved: WalBinFont 2018 sub-committee appointed, with representatives being Cllrs Mrs Lewis, Mrs Wallsgrove, and Mitchell.

3. Green matters: Cllr Mrs Clark proposed to appoint a Green Matters sub-committee and representatives.

Resolved: Green Matters sub-committee appointed, with representatives being Cllrs Mrs Wallsgrove, Mrs English, and Rogers.

261/17

Tree Warden and Hedges

The Chair moved that these items on the agenda be discharged here as the Tree Warden was present, which was agreed.

1. Tree Warden: Mr Bailey reported that two trees, one down the drive to the Walberton Place Nursing House off Yapton Lane, and another in Barnham Lane, were infected with honey fungus and have an estimated life expectancy of two years. He would be pro-active in visiting residents whose hedges and vegetation encroach on footpaths to ask them to cut them back.

2. Hedges: Cllr Mrs Wallsgrove reported that DEFRA says that hedges with nesting birds should not be cut back between 1 March and 31 August, and that to do so may be offence against the Wildlife and Countryside Act 1981.

262/17

Update on actions agreed at last meeting

174/17(2). The Clerk reported that the PTA had removed their items which were stored on top of a cupboard.

174/17(5). The Clerk reported that, in spite of a reminder being send to the Headteacher of Walberton Primary School, no letters of apology has been received from the children found climbing on the Pavilion roof.

176/17. Cllr Mitchell reported that, in discussion with Sue Furlong from Op Watershed and the Eastergate Lane resident, it has been agreed that a new estimate will be sought for the works. Because of Landbuild not being able to fulfil a private estimate for additional making good on the resident's drive, an alternative contractor, who is both able to complete this and drainage works, is needed. Op Watershed is in full support and happy to accommodate with another site visit to move this along to a resolution and completion

177/17(5). Cllr Moores reported that he had informed the Community Play Centre that they could put their sign up at the car park entrance.

177/17(6). The Clerk reported that the BMX track had been removed.

184/17(1). Cllrs Mitchell and Mrs Wallsgrove reported that the offending light at the Village Hall had been painted, and that a resident of Holly Grove had agreed to liaise with the Council. Ideally the hall lights should switch off at midnight. This will be put forward at the next village hall meeting.

184/17(2). The Clerk reported that he had informed the Open Gardens committee that they could use the playing field and Pavilion over the OG weekend with no charge.

263/17

Sussex Police

1. Cllr Mrs Clark reported on behalf of Cllr Mrs English that there was nothing of interest. However, the risk of on-line scams has been highlighted.

2. Cllr Strickland reported that no progress has been made with Speedwatch, and cited lack of support from volunteers. Ways of generating interest and support will be looked at. He had received an email from Supt Chris Moon of Surrey and Sussex Police inviting him to proposed co-ordinators' meeting on 20 August 2017, which he is happy to attend. Cllr Mrs Wallsgrove suggested that Community Speedwatch Area signs be put up. Cllr Mitchell suggested that 'speed awareness' weeks be held.

Resolved: Cllr Strickland to continue as Speedwatch co-ordinator. The week commencing 4 September 2017 be proposed as a Speed Awareness Week.

264/17 Pavilion maintenance

1. Cllr Mrs Clark reported that Outside Interests will be contacting the Clerk to replace the back door.

2. Cllr Mrs Clark reported that Sports England had turned down the council's grant application for the Pavilion refurbishment. No reason was given. She will be speaking with the case officer with a view to getting feedback and asking about re-applying.

265/17 Walberton Task Force

Cllr Rogers reported on behalf of Mr Peter Brown that recent focus had been on making sure that The Pound and village hall car park were presentable for Open Gardens Day. The new planting at Jubilee Wood will need early attention. He suggested that a northern task force be recruited to prepare for the Fontwell Village Day on 20 August 2017. It was asked if the Council proposed to trim some of the footpaths, such as the one across to Binsted.

Cllr Strickland reported that the footpath across to Binsted had been cut by Richard Stillwell. The new dog signs on the golf course were being effective.

Action: The Clerk to send an email of thanks to Richard Stillwell.

266/17 Community Resilience

Cllr Mitchell reported that the Community Resilience Plan was nearly complete. The Yapton Parish Clerk, Andrew Gardiner, had contacted him regarding their and Ford's plan with a suggestion of pooling ideas, as their plan had stalled. He felt that in fact Yapton was looking for him to finish off their plan for them.

267/17 Playing field / carpark

1. The Clerk reported that he had contacted Arun District Council's Cleansing Department last Friday about the waste bins in the carpark overflowing with rubbish. ADC said that they would deal.

2. Cllr Mrs Clark reported that there was insufficient advertising for the playing field and Pavilion, and proposed an article for publication. The Clerk reported that he had taken some photos for the parish website.

268/17 Pre-school hedge

A request from the pre-school to allow the hedge between them and the Community Play Centre to grow to about 5ft in height was considered.

Agreed: The request was agreed in principle.

Action: The Clerk to investigate further and check the legal documents.

- 269/17 Croquet field**
The Clerk reported that he had had a brief meeting with Mr Tom Harvey-Robson who had outlined his plans. Should approval be granted, he is hoping to start ground preparations in November. A further meeting to discuss the plans in greater detail has been arranged for next week.
Agreed: This item to be overseen by the Green Matters committee, who is to report back at next meeting.
- 270/17 Defibrillator signage**
Cllr Strickland circulated two proposed signs, which were approved.
- 271/17 Play area**
1. The Clerk reported on the ADC inspection of 5 June 2017. The only new matter was a cradle swing seat bar reported as splitting. He will monitor this. The reported loose gate post and split fence rail were being dealt with by Mr Terry Aldridge.
2. The Clerk reported on the annual ROSPA report of 13 June 2017. It was a comprehensive report which identified areas and items inspected as being either Very Low Risk or Low Risk. Comments of Low Risk areas will be addressed during routine maintenance.
- 272/17 Village pond and green**
1. Cllr Mrs Clark reported that the post and rail repairs had been completed. The Clerk reported that he had received the invoice for the work done, which he will settle. It was agreed that an excellent job had been done.
2. Cllr Mrs Clark reported that it was not the dog bin that needed attention, it was the ADC waste bin on the south side of the green.
- 273/17 Allotments**
Cllr Rogers reported that the allotments are in full bloom. A review had been done of the plots and six plots were now half-plots. The next meeting of the allotment association will be on 10 July 2017 when there will be a discussion on a proposed Open Sunday on 27 August 2017.
- 274/17 Fontwell Village afternoon**
1. Cllr Mrs Clark reported that the Council had agreed support for the event (minute 51/17) but no funding had been approved. It was proposed that funding of up to £300 be allocated.
Resolved: up to £300 be allocated to support the Fontwell Village afternoon. Cllr Mrs Wallsgrove to prepare a list of requirements.
2. Cllr Mrs Clark reported that Public Liability insurance had been arranged for the bouncy castle at no extra charge.
- 275/17 The Pound**
The renovation and re-location of the village plaques from the twitten wall to The Pound was noted.
- 276/17 Finger posts**
1. The insurance value for replacement of £4000 was noted.

2. Cllr Mrs Clark reported that the finger post in The Street at the junction with Tye Lane was with JK Engineering for renovation. When completed, it will need to be re-sited about 3ft over as SSE have put up a street light which is in the way.

Action: The Clerk to send a letter to Cissbury advising them that the finger post is being renovated and will need to be re-located. The contractors will contact them beforehand.

277/17 Rights of Way

1. No reported received.
2. PROW routine maintenance due in July 2017 by Darryl Hobden, local Access Ranger, was noted.

278/17 Bus shelter

Cllr Mrs Clark reported that it is planned to install the new noticeboard next month.

279/17 Quotes / payments

There were no quotes to consider or new payments to authorise.

280/17 Correspondence

None.

281/17 Any other business

1. The Clerk reported that he had reported a problem with moles on the playing field to the contractor who will be attending this week.
2. Cllr Strickland advised that the Green Matters committee should agree its areas of responsibility.
3. Cllr Strickland advised that sub-committees can co-opt non-councillors to assist in an advisory capacity.

282/17 Date of next meeting

6.30pm on Tuesday 22 August 2017 in the Pavilion.

Signed.....

Chair

Date.....