

**MINUTES OF THE MEETING OF THE GENERAL PURPOSES COMMITTEE
OF WALBERTON PARISH COUNCIL HELD ON TUESDAY 21 MARCH 2017 AT
6.30 PM IN THE PAVILION.**

- In attendance** Cllrs Mrs Clark (Chair), Rogers, Strickland, Moores, Mrs Wallsgrove, Mrs English.
Mr Andy Peppler – Acting Clerk.
- 99/17 Apologies for absence**
Apologies were received from Cllr Mrs Parsons.
- 100/17 Declarations of interest in items on the agenda**
Cllr Mrs Clark declared an interest in agenda item 16 – Bus shelter.
Cllr Mrs English declared an interest in agenda item 17.2 – Op Watershed.
- 101/17 Confirmation of Minutes**
The minutes of the General Purposes Committee meeting of 17 January 2017 were confirmed and duly signed by the Chair as being a true record.
- 102/17 Sussex Police**
1. Cllr Mrs English reported the following: -
 - 5/2/17 – Theft of a tipping trailer from Walberton
 - 14/2/17 – Van broken into in Fontwell; tools and computer stolen. 3 further vehicles were broken into in Lamorna Gardens, Westergate, the same night.
 - 24/2/17 – Burglary at an address in Fontwell – watches and jewellery stolen.2. Cllr Strickland reported that he is working with Kevin Durban-Jackson in the managing of Community Speedwatch.
- 103/17 Pavilion maintenance**
1. Quotes were considered for loft insulation, together with other aspects of the proposed pavilion refurbishment.
2. The JDAC grant of £509 was noted.
Agreed - To be used to replace the pavilion side door.
3. The Acting Clerk reported that the asbestos survey was conducted on 7/3/17 by Perry Analytical Ltd and their report is awaited.
4. The Acting Clerk reported that several outstanding invoices for pavilion and playing field hire had now been issued and paid. Various groups and local organisations have made bookings, which are now entered on a Sharepoint calendar as well as the office diary.
5. The Acting Clerk's review of pavilion and playing field hire charges was considered.
Agreed – to accept the Acting Clerk's recommendations. When booking hire charges are agreed, the Acting Clerk will inform the Finance Committee.
6. Cllr Mrs Clark agreed to liaise with the Acting Clerk on pavilion matters.
- 104/17 Walberton Task Force**
Cllr Rogers had nothing new to report on behalf of Mr Peter Brown.
- 105/17 Defibrillators and training**
Cllrs Strickland and Mrs Wallsgrove reported that the defibrillators have not been used. A training day was held on 5/3/17 for which two people attended.
- 106/17 Community Resilience**
1. Cllr Mitchell reported that a meeting of the Community Resilience group was held yesterday evening (20/3/17), He updated on the plan, which is 50%

complete and is working towards its aims and objectives in supporting emergency services should the need arise. It is unlikely to be completed by the Annual Parish Meeting on 25 April 2017.

2. Cllr Mitchell reported that a grant submission had been made to Sue Furlong regarding the flooding in Eastergate Lane. The quote from Landbuild was considered and further discussions with them are necessary.

107/17

Playing field / car park

1. It was resolved at the last Finance Committee to accept the quote from R Durdle for repairs to the twitten wall. Approval for this was being sought.

Approved. The Acting Clerk reported that work was expected to start in April.

2. The quote from M Kennedy for grass cutting was considered. It represented a £2 increase per cut over last year.

Approved.

3. Cllr Mrs Wallsgrove updated on the Barnham Trojans store and proposed croquet lawn. Further discussion is required. A quote has been received from Bellstran Ltd for re-marking of the yellow hatch markings in the car park for £325 + VAT.

Agreed – to accept the quote.

4. The Acting Clerk reported that problem with moles on the playing field and village green was now under control. Southern Pest Control reported that 36 moles had been caught on the playing field over the year's contract, which expired on 3 March 2017. To renew the contract will cost £500 – which is cheaper than Arun District Council.

Agreed – to renew the contract. There will be no mole management on the village green.

5. The Acting Clerk reported that two abandoned vehicles had been reported to the police via Op Crackdown. Both had a notice to be removed placed on them, and one had had a further notice from Arun District Council. A further update from Op Crackdown is expected shortly.

6. The Acting Clerk reported that he had received a complaint of cycling on the playing field, which is contrary to parish byelaws.

Noted.

108/17

Walberton Pre-school

A request to increase the size of the fenced play area at the rear of the Village Hall was discussed.

Approved. Acting Clerk to write a formal letter. Cllr Mitchell to advise the village hall committee.

109/17

Play area

1. Recent inspection reports were noted. The reported perishing rubber grommet will need to be replaced.

2. Attention will need to be given to wooden top rails which are splintering. Acting Clerk to follow up.

110/17

Village pond and green

1. The cost of the wood for the 14 fence and rail post replacements were discussed. The option of using wood as supplied to Arun District and West Sussex Councils at a cost £32 per post, a total cost of £448, was considered.

Agreed.

2. Cllr Mrs Wallsgrove reported that the ditch clearing and work to the tree, both of which are privately owned, had not been completed.

3. Cllr Mitchell reported that the Environment Agency had not cleared the culvert which causes the flooding in Barnham Lane. There is a need to be more proactive in getting them to do the work.

111/17

Allotments

1. Cllr Rogers reported that the Walberton Allotment Association AGM was held on 6 March 2017, when Mrs Susan Scragg was elected Chairman. Thanks were voted to the Parish Council for their continued support.

2. Boundary clearing work previously quoted will be undertaken and paid for by the Parish Council. The additional fencing will be paid by the allotments. A request is made for the council to get a quote for the installation of an additional water trough.

3. Acting Clerk to advise the allotment landowner's agent that the parish clerk is currently off sick.

112/17

Rights of Way

Cllr Mrs Clark confirmed that St Mary's PCC had been advised of the situation regarding the church path and Mrs Jean Strickland has been given contact details for WSCC Highways for future reference.

113/17

Tree warden

A report had been received from Brenda Bailey on behalf of Brian Bailey who is unwell. He wished to reiterate about the overhanging hedge in Maple Road, and some of the hedges in Dairy Lane.

Agreed – Acting Clerk to write to the relevant occupier.

114/17

Bus shelter

1. Cllr Mrs Clark reported that the work on the Barrack Row bus shelter had been completed. It was agreed that an excellent job had been done.

2. A quote for a planter and an option for a new noticeboard in the old phone box area were considered. Agreed to request a revised quote for a new notice board in the phone box area for PC with a perspex window and shingle overhang. No planter.

115/17

Correspondence

1. It was noted that the damaged guttering causing flooding to the footpath beside the village hall is the responsibility of the Village Hall Committee to rectify. Cllr Mitchell reported that this is in hand.

2. Report of overhanging hedge in Maple Road – to be actioned as at minute 113/17.

116/17

Any other business

1. Cllr Strickland reported for information that people have been walking their dogs on the Golf Club fairways, and that there had been reports of golf club staff being verbally abused. The meeting agreed to support whatever measures the golf club proposes to take.

2. Cllr Mrs Clark said that the next delivery of the Neighbourhood News will be 8 – 11 April.

117/17

Date of next meeting

6.30pm on Tuesday 9 May 2017 in the Pavilion.