

**MINUTES OF A MEETING OF WALBERTON PARISH COUNCIL HELD IN THE PAVILION, WALBERTON, ON TUESDAY 25<sup>th</sup> NOVEMBER, 2014 AT 7.00 P M**

**Present:** Councillors Mrs May (Chair) Mrs Sargeant, Mrs Clark, Mrs Norton, Siragher, Roddham, Rogers, Helyer.

**In attendance:** County Councillor Whittington  
7 members of the public

- 39914 Apologies for absence**  
Apologies were recorded from Councillor Treves and District Councillor Dingemans
- 40014 Declarations of interests**  
None
- 40114 Confirmation of the minutes**  
The minutes of the Parish Council meeting held on 30<sup>th</sup> September, 2014 were approved and signed by the Chairman.
- 40214 Matters Arising**  
The Council had not been successful in their request to have the name of Holly Tree Grove changed.
- 40314 Report from West Sussex County Council**  
County Councillor Whittington reported that the off road Barnham to Walberton cycle path was now in the seeking planning permission stage. The path will have a tarmac surface and will cross the Green adjacent to the ditch to allow access to West Walberton Lane. In Fontwell the current footpaths will be widened to 2 metres to allow a shared pedestrian/cyclist path.  
The Chairman had met with Councillor Whittington about the possibility of re-siting the phone box in Fontwell. It could be positioned next to the bus shelter by the mini roundabout at the London Road junction. It was generally agreed that this was the most suitable site and it will be progressed when the cycle path is constructed.
- 40414 Report from Arun District Council**  
No report available

The meeting was adjourned at 7.33pm for public questions

Mrs Butler asked if anything could be done to improve the bus service. At the present time the 17.40 from Chichester does not make any scheduled stops in Walberton. Although it goes to Fontwell it then proceeds to Havenwood and by passes Walberton centre. It was agreed to contact Compass to see if a request could be added to this service.

Mrs S Wallsgrove passed to the Chairman a petition sent to Arun District Council to have the land in Fontwell south of Arundel Road designated as a Local Green Space.

The meeting was reconvened at 7.40 pm

#### **40514 Reports from Committee Chairs**

##### Planning Committee

Councillor Mrs Sargeant presented the minutes of the Planning Committee meeting held on 11<sup>th</sup> November 2014.

The Turnpike Motors site has been approved for 6 homes and the new Nursing Home has been approved.

Mr. Brian Bailey has agreed to become Tree Warden.

As there are no current planning applications to consider the next scheduled meeting has been cancelled.

There were no questions

##### Finance Committee

Councillor Siragher presented the minutes of the Finance Committee held on 14<sup>th</sup> October, 2014

Finances for the year are on budget and the Council's position is healthy. The S106 payment from Arun has been received.

The next meeting to consider budget and precept for 2015/16 will be 9<sup>th</sup> December.

There were no questions

##### General Purposes Committee

Councillor Roddham presented the minutes of the General Purposes Committee held on 28<sup>th</sup> October, 2014.

Much of the meeting had been taken up with discussions on the possible routes for the A27 Arundel bypass. The Council has agreed to work closely with Arundel Town Council, and Lyminster and Crossbush Parish Council on these issues.

The former WAG web site is partly up and running with some Neighbourhood Plan material. This site still needs some work and Councillor Mrs Clark asked if there could be a joint meeting with the proposed web designers so that all who would have input to the site could feel comfortable when updating.

#### **40614 Reports from other Organisations**

##### Joint Downland Area Committee

No meeting to report. The next meeting on 15<sup>th</sup> December will consider our application for a grant towards Finger Post refurbishment.

##### Walberton Task Force

No report available

##### Allotments

The site is fully subscribed and there is a small waiting list

##### Parish News

Nothing to report

Village Hall  
Next meeting is scheduled for 2<sup>nd</sup> December

Community Playcentre @ Walberton  
This will be discussed later

Flood Task Force  
Councillor Mrs Sargeant reported that at last the Atkins report has been published and is the basis of the Lidsey Catchment Surface Water Management Plan. The full report is available in the Council office. An article will be published in the January 2015 Parish News.

Police Liaison  
Councillor Helyer reported that there are instances of bicycles being stolen at Barnham railway station.

Neighbourhood Plan  
Councillor Mrs Clark presented the attached report.  
There are now 10 people on the Steering Group. The Open Day was a great success with 505 adults attending during the day. An evening update is being held in the Village Hall on 9<sup>th</sup> December.  
The Chairman brought Mr J Cann into the discussion as he had sent an e-mail with concerns over possible large developments in Fontwell. It was explained that the Council was unable to take action until a formal planning application was submitted, but that the Council would fight any large development. Mr Cann said he felt reassured that the Council would support the residents.  
The e-mail from Mr. R Kitchener was discussed and the Clerk was instructed to send an acknowledgement.

**40714**

**Community Play Centre**

The Chairman advised that the final lease was still not available but that it would be completed in the next couple of days. The Chairman reported on a meeting with our solicitor on issues relevant to the lease and the Council resolved:

1. That the licence for land to be used as an outside play area should initially be for 5 years and thereafter annually.
2. The Holly Tree site S106 money be paid to the trustees in 4 instalments of £25000.00 each
3. That the final lease could be signed after checking and approval by both the Chairman and Clerk.

The solicitor had also confirmed that it would be in order for the Council to use the same surveyor as the trustees. Councillor Treves is making enquiries and a fee of £50 per hour has been mentioned. However this is subject to a formal written contract being agreed.

**40814**

**A27 Arundel Bypass**

Councillor Roddham advised that there had been no further solid developments since our last meeting. The Autumn Statement due on 3<sup>rd</sup> December will detail what money the government will be making available for the A27 corridor improvements.

The letter from Nick Herbert MP to all residents has not been delivered to some residents in Eastergate Lane.

The A27 Noise reduction Campaign was noted.

**40914**

**Correspondence received**

1. The e-mail to the Chairman from Mr. Wilmot on issues relating to parking in the Street, general traffic problems, late night noise from the Holly Tree and dog fouling on the playing field was discussed. The Chairman has sent a reply. The Clerk was instructed to write to Arun District Council Licensing about noise from the Holly Tree.
2. The Open Gardens Sunday will be on 14<sup>th</sup> June 2015
3. Walberton Pre-School has invited all Councillors to their nativity show on 11<sup>th</sup> December.
4. Mrs. J Barratt has written concerning traffic problems in the Street. The Council are unable to support double yellow lines in the village
5. Mrs. Collins has written concerning parking on grass verges opposite the shops. The Clerk will ask WSCC to install bollards.

**41014**

**Other relevant business**

Councillor Roddham asked if Councillors would like to have an e-mail address for Council business through the Village (WAG) web site. This was considered to be a useful tool and will be progressed.

**41114**

**Date of next meeting**

The next meeting of the Parish Council will be held on 27th January, 2015

Signed..... Dated.....

Chairman of the Council

