



WALBERTON PARISH COUNCIL
INCLUDING FONTWELL AND BINSTED
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**MINUTES OF THE MEETING OF THE WALBERTON PARISH COUNCIL HELD IN THE PAVILION AT
6.30pm ON TUESDAY 21 NOVEMBER 2017.**

- 529/17 Record of attendance and apologies**
In attendance were Cllr Mrs Clark (Chair), Rogers, Moores, Strickland, and Mrs English.
A. Pepler - Clerk.
Apologies were received from Cllrs Camerer Cuss and Mrs Lewis, which were accepted.
- 530/17 Confirmation of minutes**
Resolved: The minutes of the Full Parish Council meeting of 19 September 2017 were confirmed as being a true record of the business transacted.
- 531/17 Declaration of interest in items on the agenda**
Cllr Mrs English declared an interest in agenda item 17.
- 532/17 To receive a report from West Sussex County Council**
Apologies received from Cllr Whittington. No report submitted.
- 533/17 To receive a report from Arun District Council**
Cllr Mrs Clark moved to adjourn this item to later in the agenda as Cllr Dingemans had notified that he would be later in attending.
- 534/17 Public questions**
Two members of the public were present.
One member asked the meeting how the Council plans to deal with increased congestion and car parking in the light of the proposed increase in housing development and was consideration of this being taken in to account with any S106 funding submissions. The meeting agreed that it was a good point for consideration, and it would be put on the agenda of the next Planning Committee meeting on 5 December 2017.
- 535/17 Councillor committee resignation**
Cllr Strickland's resignation as Vice Chair of the Council, and membership of the Planning and General Purposes committees was noted and accepted. Cllr Strickland agreed to remain as chair of the Finance & Legal Committee until a replacement was agreed.
On behalf of the meeting Cllr Mrs Clark thanked Cllr Strickland for his contribution while in post. As no member was willing to put themselves forward for the post of Vice Chair of the Council, this will be held vacant until the Annual Parish Council Meeting in May 2018.
- 536/17 Council vacancies**
1. Despite advertising, it was noted that no applications for the vacant councillor post had been received.
2. Cllr Mrs Clark outlined the impact of the now reduced numbers of members on the General Purposes and Planning committees. General Purposes now has 6 members, which

is satisfactory. Planning now has 4 members and highlighted that committee meetings of 3 and 24 October 2017 were cancelled owing to being non quorate. She asked members to consider being appointed to this committee. She proposed Cllr Moores, seconded by Cllr Mrs English. Cllr Moores accepted the appointment.

Resolved: Cllr Moores be appointed to the Planning Committee.

537/17

Planning

Cllr Mrs Clark gave an update on applications WA/73/17/OUT and WA/76/17/PL and noted ADC Cllr Dingeman's support the Council's objection to them.

1. The cancellations of the Planning meetings of 3 and 24 October 2017 owing to being non quorate was noted.

2. The draft minutes of the Planning Committee of 14 November 2017 (previously circulated) were received, and the future meeting dates of 5 and 19 December 2017, 9 and 30 January, and 20 February 2018 were noted.

3. The Fontwell Meadows Open Space wish list and outline plan submitted (previously circulated) to Dandara were noted. Cllr Mrs Clark proposed that solicitors Chamberlain Martin be re-employed to represent the Council on the Fontwell Meadows land transfer.

Resolved: Solicitors Chamberlain Martin to be re-employed to represent the Council on the Fontwell Meadows land transfer.

4. There were no councillor questions.

538/17

General Purposes

1. Cllr Mrs Clark commended the minutes of the General Purposes Committee meetings of 17 October 2017 (previously circulated), and the next meeting on 12 December 2017 at 6pm was noted.

Cllr Mrs Clark gave an overview of relevant matters; the installation of playing field picnic tables, jubilee bench now installed, the postponement of the Fontwell noticeboard, and that the Council had not succeeded in securing grant funding from JWAAAC.

2. There were no councillor questions.

539/17

Finance & Legal

Cllr Strickland gave an overview of relevant matters and said that he will remain as chair of the committee until a replacement is agreed.

1. Cllr Strickland commended the minutes of the Finance & Legal Committee meeting of 10 October 2017 (previously circulated), and the next meeting on 28 November 2017 was noted. The focus of this meeting will be budget preparation.
2. Cllr Mrs Clark clarified the position of which councillors (elected or co-opted) can sit on the committee and chair the committee.
3. There were no councillor questions.

540/17

Reports from other organisations

1. Walberton Task Force

Mr Peter Brown reported that most of the planned work has been completed, and that The Pound is looking good. Working is continuing on the village hall car park. There has been strimming round the trees in Jubilee Wood and that there will be new hedge planting in the church yard on 9 December. He was pleased to report that there are two new recruits. On behalf the meeting Cllr Mrs Clark thanked the Task Force for it's excellent work and wished this to be passed on to those concerned.

2. Village Hall

Cllr Mitchell reported on the success of the Firework Night event on 5 November 2017, and that the Village Hall Committee look forward to working with the Council on future community events. Refurbishment of the hall is continuing and there is to be a 'painting day' on 2 December. The Christmas Fair will be held on 9 December. The Committee of Trustees had unanimously confirmed that Mr Richard Strickland should continue as Treasurer until the next AGM.

3. Community Play Centre

The Clerk reported that permission had been granted for the Centre to put a sign on the noticeboard at the entrance to the car park, but this is still to be put up. Cllr Mrs Clark reported that currently there is no Council trustee representative on the Centre's committee. This will need to be addressed.

4. Allotments

Cllr Rogers reported on the success of the Open Afternoon, which raised £70. Work on the northern boundary has been completed, which is excellent. The next project will be to repair fencing. The Association would be willing to offer advice to any new allotment sites resulting from new housing development.

5. Police liaison

Cllr Mrs English presented the Sussex Police Neighbourhood Crime Comparison for the Rolling Year 1/11/16 - 31/10/17. The total number of crimes recorded was 123, with the main crimes being Theft and Handling offences. Walberton Parish is comparatively a low crime area and remains a safe area in which to live.

6. Parish News

On behalf of the meeting Cllr Mrs Clark thanked Cllr Strickland for providing the Council's contributions to the Parish News, and Cllr Mrs Lewis first contribution to December's edition.

541/17

JWAAC

1. Previously circulated report noted.
2. There were no councillor questions.

542/17

A27 Arundel By-pass

Cllr Mrs Clark reported that the Council's consultation report, based on a majority view, had been submitted to Highways England, but it will be January or February next year before anything is heard.

543/17

Neighbourhood Plan

1. On behalf of Cllr Camerer Cuss, Cllr Mrs Clark reported on a meeting with Walberton NDP.
2. Cllr Mrs Clark reported on a meeting with Donna Moles at Arun District Council who offered some advice on reviewing the Neighbourhood Plan and a timetable to work to.

Felpham and Yapton PC's have applied to move their parish boundaries to accommodate a new housing development. Barnham and Eastergate PC's have applied to merge. There is value in approaching Eastergate PC with a view to applying to move Walberton PC's boundary to incorporate the whole of the Fontwell Meadows housing development.
Resolved: Cllr Mrs Clark to make an informal approach to the chairman of Eastergate PC.

544/17 Arun District Council Liaison Arrangements Consultation

Cllr Mrs Clark referred to previously circulated documents from Mr Karl Roberts.

Resolved: To confirm delegation of a response to the Planning Committee.

545/17 Community resilience including flood management

Cllr Mitchell updated the meeting on the proposed costs of running the operations room at Yapton for the 4 council's currently working on their Resilience plans. Yapton is taking the lead and their plan is nearly complete. There were 20 volunteers at the last training session. The key is working together.

Resolved: To continue to provide support.

546/17 Grants - General

Cllr Mrs Clark reported that the council had not succeeded in securing grant funding from JWAAAC. There are now far fewer organisations to approach for grant funding. Cllr Mrs Clark mentioned the Lottery as an option and Cllr Strickland agreed to assist

547/17 Sec 137 grants 2017

Cllr Mrs Clark reported that the opportunity to advertise for applications in the latest edition of the Parish News had been missed, and will go in the next one. She suggested that agreed notices should be posted on parish noticeboards, in the Pavilion and Village Hall, and that the deadline for submission be delayed until 20 January 2018.

Agreed.

548/17 To receive a report from Arun District Council

Cllr Dingemans joined the meeting and reported on the following:

Arun DC. A first response has been received from the Inspector and added to the website. ADC will publish the Main Modifications in due course and will ask for representations.

Planning. Should the parish council or individual councillors want a household application to go to the DC Committee, the Ward Councillor must email the chairman and deputy before the end of the consultation period asking for this to be done, rather than delegate powers. ADC is to establish and publish a Brown Field Register by the end of December.

SDNPA. Last month's National Parks Conference was a success. Many said they didn't realise how heavily wooded some of the national park is. The Trust launched a fund raising campaign to raise £120,000 to carry out critical improvements to the South Downs Way.

549/17 Parish website

1. Cllr Mrs Clark reported that 3 quotes for a new website had been received, 2 of which were based on the same brief. Costs range between £2150 and £4500. A discussion took place on the merits of each of these, and the question of whether they would meet the council's needs at an acceptable cost.

2. The meeting was unable to appoint a new provider at this time. It was agreed that it would be beneficial for a meeting with ProcessMatters2.

550/17 Croquet lawn

The Clerk updated that meeting a request for scale plans of the proposed lawns had not been submitted. A discussion took place as to whether a croquet lawn would be of benefit to the community in the light of the proposed housing development in Tupper's Field.

Resolved: The Council cannot commit any part of the playing field for other use while the Tupper's Field application is being considered.

551/17 Walbinfont

Cllr Mitchell reported that there is lots to do in preparation for the Walbinton weekend in July 2018 and will be asking for suggestions. He was pleased to report the support of the Village Hall committee with parish events.

552/17 Correspondence received

The Clerk reported he had received letters from local nurseries in support of asking HGV divers to comply with the weight limit restriction through Walberton. He reminded the meeting that any infringements should be reported to the police via Op Crackdown.

553/17 Payments

One payment to Perfect Petals for their annual contract to maintain the village pond 2016/17 was authorised.

554/17 Any other business

Cllr Strickland recommended that consideration be given to setting up the Community Speedwatch independent from the parish council. To be put on the agenda for the next Full Parish Council meeting.

555/17 Dates of next meetings

1. The dates of the next meetings were confirmed as Tuesday 23 January, 20 March and 29 May 2018.
2. The date of the Annual Meeting of the Parish was confirmed as Tuesday 15 May 2018.

Signed.....
(Chair)

Date.....